

A CONSTRUCTION SPECIFICATIONS INSTITUTE SPONSORED EVENT
ONE-DAY CONFERENCE FOR ARCHITECTS, ENGINEERS, DESIGNERS,
BUILDERS, PROPERTY OWNERS AND FACILITY MANAGERS

Designing and constructing
for the northeast climate

HIGH-PERFORMANCE

Building Conference | March 10, 2022

HOLIDAY INN BY THE BAY • PORTLAND, ME • maine.csinet.org

VENDOR/SPONSORSHIP OPPORTUNITIES

Targeted marketing opportunity to reach
architects, engineers, designers, builders,
property owners and facility managers in the
New England region



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VENDOR OPPORTUNITIES terms of service

CSI Maine, the Event Organizer, offers rental of vendor booth space during the CSI High-Performance Building Conference held March 10, 2022 at the Holiday Inn By The Bay in Portland, Maine.

The Vendor agrees to abide by the schedules, rules, and regulations outlined in this document, and agrees that CSI Maine is responsible both for providing the contracted space and a good faith effort in attracting attendees to the event.

BOOTH RENTAL:

Standard booth dimensions: 10 feet wide by 8 feet deep

- Appropriate materials (pipe and drape or other, at the Event Organizer's discretion) to designate booth space
- One table
- Two chairs*
- 2 attendee tickets*
- Access to electric service

Vendors agree to limit their activity to their assigned booth area (no "roaming" sales will be permitted) Booths must be staffed at all times during conference hours.

*Additional chair rental and passes may be purchased for \$100 each.

SET UP AND REMOVAL:

Set up: Vendors may begin set up in Holiday Inn By The Bay at 4 am, March 10, 2022

Note: If there are no bookings at the facility the day prior, vendors may be permitted to enter and set up on March 9. Vendors will be advised.

Removal: Vendors agree that they will remove all their property from Holiday Inn By The Bay by 9 pm, March 10, 2022.

PAYMENT:

Full payment is required to secure space.

CONFERENCE HOURS:

7:30 am - 6 pm, March 10, 2022.

PROMOTION: Vendors must submit a company name/logo in color version in .ai or .eps format by November 1, 2019 to CSI Maine for inclusion in promotional materials. Email: vpaquingould@greatfallsinc.com

INSURANCE:

Vendor must carry their own Liability Insurance. The amount of insurance coverage shall not be less than \$1,000,000.00 each for General Liability and for Property Damage). CSI Maine and Holiday Inn By The Bay shall be named as certificate holders and additional insured for the event.

Holiday Inn By The Bay

88 Spring Street, Portland, ME 04101

Maine Chapter of the Construction Specifications Institute, Inc.

43 Community Drive, Sanford, ME 04021

No vendor will be permitted to set up on conference day without submitting evidence of the required Insurance Coverage. Vendor expressly agrees that it will defend, indemnify, and hold CSI Maine harmless from any and all claims made or asserted by Vendor, its agents, servants, or employees arising out of Vendor activities.

Vendor for this purpose expressly waives any and all immunity it may have under Maine's Workers Compensation Act in regard to such claims made or asserted by Vendor, agents, servants, or employees.

This indemnification provided under this paragraph shall extend to and include any and all costs for attorney's fees, expert and other witness fees of the investigations, and payment in full of any and all judgments rendered in favor of Vendor, its agents, servants, or employees against CSI Maine in regard to claims made or asserted by such agents, servants, or employees.

Vendor agrees to release CSI Maine from any and all liabilities for fire, theft, or any other damages, whether caused by negligence, willful or otherwise, and agrees CSI Maine is expressly released from any and all liabilities for any and all loss, injury, or damage to persons or property.

LICENSES AND CERTIFICATES

Vendor is solely responsible for obtaining any and all state and municipal licenses and certificates necessary to lawfully conduct business in Portland, Maine.

Note: No Lead Retrieval Machines will be required.

Questions? Valerie Paquin-Gould, vpaquingould@greatfallsinc.com



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SPONSORSHIP OPPORTUNITIES

Sponsorship at CSI Maine's High-Performance Building Conference, held March 10, 2022 at the Holiday Inn By The Bay in Portland, Maine, offers exceptional exposure to a targeted audience.

The Sponsor agrees to abide by the schedules, rules, and regulations outlined in this document, and agrees that CSI Maine is responsible both for providing the contracted space and a good faith effort in attracting attendees to the event.

PLATINUM SPONSORSHIP:

Includes the following benefits:

- 15-foot booth
- Prominent logo on all advertising
- 1/2-page advertisement in event program
- Logo on giveaway literature bags
- Giveaway sponsorship
- 4 attendee tickets

Early bird pricing: \$3,000 (ends Oct. 31, 2019)
\$3,500 thereafter

GOLD SPONSORSHIP:

Includes the following benefits:

- 10-foot booth
- Lunch sponsorship
- 1/4-page advertisement in event program
- Logo on all advertising
- 3 attendee tickets

Early bird pricing: \$1,500 (ends Oct. 31, 2019)
\$1,800 thereafter

SILVER SPONSORSHIP:

Includes the following benefits:

- 10-foot booth
- Logo in event program
- 2 attendee tickets

Early bird pricing: \$1,000 (ends Oct. 31, 2019)
\$1,200 thereafter

STANDARD SPONSOR:

Standard sponsorship is designed for trade associations and contractors. Standard sponsorship is not available for manufacturers or sales agencies. It includes the following benefits:

- 6-foot table top in presentation area
- 1 attendee ticket

Early bird pricing: \$500 (ends Oct. 31, 2019)
\$600 thereafter

PAYMENT:

Full payment is required to secure sponsorship.

CONFERENCE HOURS:

7:30 am - 6 pm, March 10, 2022.

SET UP AND REMOVAL:

Set up: Sponsors may begin set up in Holiday Inn By The Bay at 4 am, March 10, 2022.

Note: If there are no bookings at the facility the day prior, vendors may be permitted to enter and set up on March 9. Sponsors will be advised.

Removal: Vendors agree that they will remove all their property from Holiday Inn By The Bay by 9 pm, March 9, 2022.

PROMOTION:

Sponsors must submit a company name/logo in color and b/w versions in .ai or .eps format to vpaquingould@greatfallsinc.com by November 1, 2019 to CSI Maine, The Event Organizer, for inclusion in promotional materials during event.

AVAILABILITY:

There is a maximum number of sponsorships available at each level. Availability is determined on a first-come, first-served basis. To check availability, visit www.mainecsi.org.

Questions? Valerie Paquin-Gould, vpaquingould@greatfallsinc.com



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SPONSORSHIP REGISTRATION

COMPANY:

COMPANY REPRESENTATIVE:

COMPANY ADDRESS:

CONTACT PHONE NUMBER(S):

PACKAGE SELECTED:

TOTAL PRICE:

SIGNATURE:

DATE:

Send completed form and payment to:

York Flashings
Attn: Ben Yarian
43 Community Drive
Sanford, ME 04021
ben@yorkmfg.com
(Make check payable to "CSI Maine")

